

August 15, 2025

Dear Parents and Guardians:

We hope that families are having a great summer. As the Administration team of Albert Lacombe, we are very proud to share that we have an excellent faculty committed to working with parents and guardians to support you and your child/children through the transition of a new school year and beyond. With the new school year approximately two weeks away, we are providing you with some key start-up dates, school supply lists, and some additional information regarding our return to school in the fall.

Key Dates:

Monday, August 25 - Office Opens to the General Public

Thursday, August 28

- Division-wide professional development in AM - Office Closed
- Office Open 1:00-3:30 PM
- 'Dough Nut Miss Out' Meet the Faculty Event - 5:00-6:00 PM
 - Parents and guardians can also drop off all school supplies.

Friday August 29

- Regular Office Hours

Tuesday, September 2

- Staggered entry day for students with last names beginning with A-L

Wednesday, September 3

- Staggered entry day for students with last names beginning with M-Z.

Thursday, September 4

- The first full day of classes for all students.
- First Day of Academy and Division 2 options

Office Opening:

Beginning on August 25, our school office will be open to the public between 8:30-12:00 and 1:00-3:30 PM until the beginning of the school year. Parents and guardians are encouraged to contact school administration via telephone (780-459-4478) or email (amenduk@gsacrd.ab.ca and mrurka@gsacrd.ab.ca).



WHAT STARTS HERE CHANGES THE WORLD

Updating Contact and Medical Information:

As part of the registration process, parents and guardians provide essential personal and emergency contact information, as well as critical details about any medical conditions their child has. If any changes have occurred since your child's registration submission or may occur over the school year, please contact the school to update the information we have on file.

If your child has a life-threatening medical condition, we will be reaching out to families to create (or update) any Individual Care Plans. If you are new to our school community, you can access the applicable Individual Care Plan Templates below.

[Individual Care Plan Template - Diabetes](#)

[Individual Care Plan Template - Cardiac Conditions](#)

[Individual Care Plan Template - Anaphylaxis](#)

[Individual Care Plan Template - Other Medical Conditions](#)

If your child requires the administration of medication during the school day, we require the completion of a form prior to accepting any student medication

[Authorization to Administer Medication](#)

School Supply Lists:

You are able to access the school supply lists for the upcoming school year here:

[Kindergarten Supply List 2025-26](#)

[Kindergarten COGITO Supply List 2025-26](#)

[Grade 1 Supply List 2025-26](#)

[Grade 1 COGITO Supply List 2025-26](#)

[Grade 2 Supply List 2025-26](#)

[Grade 2 COGITO Supply List 2025-26](#)

[Grade 3 Supply List 2025-26](#)

[Grade 3 COGITO Supply List 2025-26](#)

[Grade 4 Supply List 2025-26](#)

[Grade 5 Supply List 2025-26](#)

[Grade 6 Supply List 2025-26](#)



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If you have a child who is transitioning to Jr. High for the 2024-25 school year, please refer to your child's new school's website for school supply information:

VJM – [2025-26 School Supply List](#)

R. S. Fowler – [2025/26 School Supply List](#)

Division Calendar:

As we look to the new school year, families can now access Division, Kindergarten, and Pre-Kindergarten calendars for the 2025/26 school year. These calendars provide an overview of each month to our families of division-wide days where no classes are scheduled and statutory holidays.

[Pre-Kindergarten Instructional Calendar 2025-26](#)

[Kindergarten Calendar 2025-26](#)

[Division Calendar 2025-2026](#) (for grades 1-6)

School Calendar:

The Albert Lacombe Catholic Elementary School calendar is updated continually as new events and activities are planned. This calendar will always be linked in our school newsletter, and parents and Guardians are encouraged to continually refer to it throughout the school year.

[Albert Lacombe School Calendar](#)

Bussing:

If you require and have not had the opportunity to arrange busing for your child/ren, please contact our Division's Transportation Department at 780-459-7711.

For more information, you can go to <https://transportation.gsacrd.ab.ca/>. You can find information regarding eligibility for transportation services, as well as any required forms for the busing service for your child/ren.

Preparing School Supplies for School:

We request that parents and guardians write their child's name on their lunch bag, backpack, footwear wear and outdoor clothing. If a child's name is on each item, should something be found on the floor or left around the classroom, your child's teacher can reunite them with their belongings.



What Not to Bring:

To minimize the opportunity for personal belongings to go missing and/or personal belongings being handled by other children, we are asking that all toys and technology **not used** for learning purposes (e.g. portable electronic games), trading/collector cards, and other non-essential items be kept at home.

Homeroom Class Assignments:

On Wednesday, August 27, parents and guardians will find out what homeroom class their child will be placed in. Teachers will be sharing an invitation to all families in their homeroom class **between 3:00 and 5:00 PM** on this day. Throughout the summer, we had to make some adjustments to classroom configurations as we welcomed new students to our school. Listed below are the homeroom classes and the teachers:

Kindergarten AM – Mrs. Christine Field
Cogito Kindergarten AM – Mrs. Kerrie Fedunyk
Grade 1 – Mr. Raphael Bonot
Grade 1 Cogito – Mrs. Jodi Ostafichuk
Grade ½ - Mrs. Tia Caldaralo
Grade 2 - Miss. Taylor Ostafichuk
Grade 2 Cogito – Ms. Candace Leis
Grade 3 - Miss. Rebecca Durocher
Grade 3 Cogito – Mrs. Brianne Tworek
Grade 4 – Mrs. Leah Kres
Grade 4/5 – Mrs. Annie Boudreau
Grade 5/6 - Mr. Payton Mcisaac
Grade 6 –Mrs. Kimberly Byer

“Dough Nut Miss Out” – Meet the Faculty – August 28:

On behalf of the Albert Lacombe faculty, we invite you to join our “Dough Nut Miss Out” meet the faculty event on Thursday, August 28th, between 5:00-6:00 PM at the school. Come by to say hello to your child's homeroom teacher and drop off your child's school supplies. There are complimentary doughnuts from Mercato for all family members to celebrate the return to a new school year. For parents/guardians or students who have allergies to dairy or nuts, freezies are available as an alternative treat. **There is no cost for the event.**

We will ask all family members to enter through the school's front doors, where you will be welcomed by the school administration, and a map will be available for families to find their child/ren's homeroom class(es). The doughnut Freezee tables will be set up by the rear entrances of the school for families to grab a treat and enjoy the beautiful evening.



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Staggered Entry Days – September 2 and 3rd:

All students from kindergarten to grade 6 will attend as follows:

- Last names beginning with A-L - attend Tuesday, September 2, 2025
- Last names beginning with M-Z - attend Wednesday, September 3, 2025
- All students will be in attendance on Thursday, September 4, 2025

The purpose of the staggered entry is:

- Facilitate the review and discussion of classroom and school-wide expectations in a small group setting.
- If families did not drop off supplies at our meet-the-teacher event, there would be less vehicle congestion in the vicinity of the school at the beginning of the school year.

Sports Academy:

Sports academy programming starts on **Thursday, September 4**. For grade 4-6 students participating in Sports Academy Programming, Mr. Giacobbo will send out further information about the Academy start-up, including schedules, consent forms, and contracts. If you did not receive it or cannot locate it in your email, please contact Mr. Giacobbo at ggiacobb@gsacrd.ab.ca.

To support the Sports Academy Program, Mrs. Sigurdson will serve as the school office support personnel for the program. Telephone inquiries can now be made by calling 780-444-3392.

Treehouse Preschool:

If you have registered your younger children, start up information will come directly from them. If you have any emergent inquiries, please contact their administration at 780-903-4477.

Communication:

Further information regarding our fall start-up can be found in our summer bulletin issued to our families at the end of June. You can access a copy of the bulletin here [AL BEAR Bones - Summer Edition 2025](#).

Once the school year is underway, we will keep you informed about new developments as they occur via our website, Social Media Accounts, BEAR Bones Week-at-a-Glance, and parent/guardian notifications sent directly to your email that we have on file.

School Council:

Albert Lacombe School Council meets about eight times yearly (dates on the website calendar). ALL parents of children enrolled at Albert Lacombe School are invited to attend our council meetings and are automatically admitted as voting members of our school council. The council executive for each year will be elected at our first meeting in September. We are anticipating some vacancies within our School Council Executive.



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School Councils are collective associations of parents, teachers, administration, staff, students, and community representatives who seek to work together to promote the well-being and effectiveness of the entire school community, thereby enhancing student learning. A school council is a means to facilitate cooperation among all the concerned participants in the local school.

SEEALS (Society Enriching Education at Albert Lacombe School):

The Society Enriching Education at Albert Lacombe School or **S.E.E.A.L.S.** is the volunteer organization that supports the Albert Lacombe Elementary community. Throughout the school year, S.E.E.A.L.S directly supports classrooms with instructional materials such as BrainPOP and other supplies for students. This program also funds special events such as Spirit Days, Student and Teacher Farewells, and educational initiatives such as Literacy and Numeracy Week. Importantly, the families of Albert Lacombe are also supported through the Compassionate Friends Program to ensure no student goes without. S.E.E.A.L.S. has run your favourite fundraisers, including Healthy Hunger, Spirit Wear, Booster Juice, Purdy's Chocolate, and more!

If you would like to get involved, please contact us at seealsorder@gmail.com.

St. Albert Parish:

We are pleased to share that our school is one of St. Albert Parish's associated schools. We are blessed to have a strong relationship with our parish, where they offer ministry to our school community and families. St. Albert Parish subscribes to the use of Flocknotes as a communication tool to keep all parishioners up to date with what is occurring within the parish. You can receive information on services, the various ministries, and any upcoming events.

To sign up for Flocknote, click on the link below:

[St. Albert Parish Flocknote](#)

We wish our families a continued restful and safe summer and look forward to welcoming you all back later this month.

Yours in education,

Mr. Allan Menduk, Principal
Albert Lacombe Catholic Elementary School

Mrs. Melissa Rurka, Vice Principal
Albert Lacombe Catholic Elementary School



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