

March 17, 2021

Dear Parents and Guardians:

As we previously completed, we will continue with the electronic distribution for report cards for the term two reporting period. We wanted to provide our parents and guardians additional information and reminders so parents and guardians know what to expect on Friday when we send out the report cards electronically.

- The report cards will be sent out via email commencing at 3:30 PM on Friday March 19. Report cards should all be delivered by no later than 5:00PM to your emails.
- If you have not received your child's report card by 5:00 PM on March 19, please check your spam filters.
- All report cards will be a secure document. There will be a link for parents to click on where a password will need to be entered.
- The password is your child's date of birth. You will need to enter your child's birthdate in the following format mm/dd/yyyy (for example, 03/06/2010).
 - ***Please note that you need to add the zero before the month and day number if it is less than 10.***
 - ***You will need to enter the forward slashes between Month/Day/Year when entering the password.***
- For parents and guardians who have multiple children at our school, we are unable to send them in one email. Therefore, please check your email accounts for multiple report card messages.

Should you encounter any problems, please contact the school at 780-459-4478.

Yours in education,



Allan Menduk, Principal



WHAT STARTS HERE CHANGES THE WORLD